

DISTRICT OF COLUMBIA
HIGHER EDUCATION LICENSURE COMMISSION
MINUTES
Public Session No. 12-05
May 15, 2012
Office of the State Superintendent of Education
810 First Street, NE, 3rd Floor - Grand Hall B
Washington, DC 20002
10:30 am

I. CALL TO ORDER

Chairman Richard Roth called the meeting to order at 10:49 am.

Commissioners Present: Mr. Richard Roth, Chairman
Dr. Tommie L. Robinson, Jr., Vice Chairman
Dr. Gailda Davis, Secretary
Dr. Johnetta Davis, Secretary Pro Tem
Dr. Teresa Combs, Commissioner

Staff Present: Ms. Robin Y. Jenkins, Executive Director
Ms. Alesia Henry, Education Compliance Specialist
Ms. Dorothy Thomas, Education Compliance Specialist
Ms. Antoinette Mitchell, Deputy Assistant Superintendent
Ms. Amy Caspari, Assistant Attorney General
Dr. Bonita Jenkins, DC Board of Nursing

Guests Present: Global Proof Productions Bartending School
Ruth S. Colglazier, President & CEO

Medtech College
Dr. Aamir Qureshi, Executive Director

Potomac College
Laura Noone, CEO
Walter Person, VP Assessment

The Excel Institute
Cheryl Edwards, CEO

VMT Education Center
Kevin Archer, President
Solanges Vivens, CEO

II. MINUTES

The Commission approved minutes of the March 20, 2012 meeting.

III. COMMISSION APPROVED APPLICATIONS

(D) – Degree Institution (ND) – Non-Degree Institution (I) – Initial (R) – Renewal

The Commission approved the following applications. The licensure period for institutions amending (new programs or new location) their licenses will remain in effect and all others are for one (1) year, not to exceed May 31, 2013.

*Becker Professional Education is granted a Conditional Exemption for three (3) years, not to exceed May 31, 2015.

<u>Institution</u>	<u>License Type</u>
Academy of Hope (ND)	Renewal
*Becker Professional Education (ND)	Renewal and Amendment
Byte Back (ND)	Renewal and Amendment
Carnegie Mellon University (D)	Renewal
Graduate School USA (D)	Renewal
Humane Society University (D)	Renewal and Amendment
Medtech College (D)	Renewal
Serenity Workforce Development Institute (ND)	Renewal and Amendment
University of Phoenix (D)	Amendment
Webster University (D)	Amendment

<u>Agents</u>	<u>License Type</u>
Walden University (D) 1. Kristin Betz (I) 2. Beth Foster (R)	Initial (1); Renewal (1)
WyoTech (ND) 1. Marion Beal (I) 2. Amanda Currin (I) 3. Charissa Forgie (I) 4. Jeffrey Harris (I) 5. Laurie Holtzendorf (I) 6. Barbara Kangas (I) 7. Amy Kelly (I) 8. Andy Kunselman (R) 9. Christopher Lee (I) 10. Kerry Lyke (I) 11. Randi Suzy Parker (I) 12. Lawrence Romero (I)	Initial (15); Renewal (1)

- 13. Angela Sites (I)
- 14. Travis Thomas (I)
- 15. Garrett Troup (I)
- 16. Mariellen Vanthoff (I)

IV. INITIAL PROVISIONAL APPLICATIONS

A. Global Proof Productions Bartending School

Global Proof Production Bartending School submitted to the Commission an initial provisional application seeking the approval to offer a certificate of training in bartending.

The Commission unanimously voted to approve the initial provisional license application of Global Proof Productions Bartending School for a period of one (1) year, not to exceed May 31, 2013 pending submission of current school bank statements, official transcripts of the two bartending instructors, admission requirements including age requirement, recruitment and enrollment projection plans, and a corrected profit and loss statement.

B. Hamilton College

Hamilton College submitted to the Commission a request for a conditional exemption to offer an Internship Program for Hamilton College students in the District of Columbia.

The Commission unanimously voted to approve the request of Hamilton College to receive a conditional exemption for a period of a one (1) year not to exceed May 31, 2013.

V. RENEWAL APPLICATION

A. The French Institute of Cosmetology

The French Institute of Cosmetology submitted to the Commission a license renewal application to continue to offering Cosmetology, Esthetics, Advanced Esthetics, Nail Technician, Salon Manager, Instructor, Makeup, Body Treatments, Body Waxing and Braiding in the District of Columbia.

The Commission unanimously voted to deny the license renewal application of The French Institute of Cosmetology. The application has not met renewal requirements as a result of failure to comply in the areas/standards of finances, instructors, retention, job placement and physical plant. A formal Notice of Intent to Deny (NOID) will be prepared and issued by the Office of the Attorney General.

VI. SUBSTANTIVE CHANGE UPDATES

A. Excel Institute

Excel Institute submitted to the Commission a request for licensure extension due to financial troubles.

The Commission unanimously voted to extend the current license of Excel Institute until August 31, 2012, with the condition of submitting bi-monthly financial reports, current student enrollment and completion dates of each student.

B. Potomac College (Amendment)

Potomac College submitted to the Commission a request to amend their license to change the institutions name from Potomac College to Washington Commonwealth College.

The Commission decided to postpone their decision until a legal opinion is provided from the ELC attorney and the attorney of Potomac College on the use of the names.

C. VMT

VMT submitted to the Commission an update on their program offerings and new space location status.

The Commission unanimously voted for VMT to continue operating under its current license with the following conditions: no active recruitment of students until a lease has been secured and approved by ELC staff, and the Commission has received appropriate documentation of instructors for the Nursing Assistant (NA) and Home Health Aide (HHA) programs.

VII. ADJOURNMENT

The meeting was adjourned at 1:46 pm.

Respectfully submitted,



Dr. Gailda Pitre Davis
Secretary